

**PART I**

Date of EIA:

**March 2007**

Service:

Legal Service

Function or policy  
to be assessed:

Is it a policy or function?	Legal service function
Is it a new or existing policy or function?	Functional review of service
Aim/objective/purpose of the policy or function	To provide a comprehensive legal advice service to the Council.
Who is responsible for the policy or function?	Solicitor to the Council
With regard to the equalities themes, which groups might be <b>impacted</b> by the policy or function?	<input checked="" type="checkbox"/> Race <input checked="" type="checkbox"/> Disability <input checked="" type="checkbox"/> Gender <input checked="" type="checkbox"/> Age <b>Potentially all of these groups</b> <input checked="" type="checkbox"/> Religion or Belief <input checked="" type="checkbox"/> Sexual Orientation
Which groups might be <b>adversely affected</b> ?	<input checked="" type="checkbox"/> Race <input type="checkbox"/> Disability <input type="checkbox"/> Gender <input checked="" type="checkbox"/> Age <input type="checkbox"/> Religion or Belief <input type="checkbox"/> Sexual Orientation No evidence on the way the service impacts on specific groups other than specific area of the law i.e. ASBO's.
What evidence has been found to indicate this? (include any consultation undertaken)	(No consultation is planned as legal work usually reactive to meet client services instructions.)
On what grounds can adverse or differential impact be justified?	It cannot be justified, but legal action by its nature has an adverse impact on individuals.
What changes are proposed to the policy or function to reduce or remove adverse or differential impact?	There may be an issue that needs to be addressed in communicating our legal documentation to ethnic groups or those having difficulty understanding the content.
In to which plan or strategy has the necessary action been incorporated?	Legal Services Business Plan.
What monitoring arrangements have been put in place?	The actions will be monitored by the Solicitor to the council
What conclusions have been drawn or recommendations have been made?	It is proposed to check whether individuals understand the content of the context of the legal documentation in its new form. See Action Plan attached.
Has the information in this EIA been made publicly available?	Available on Intranet.

## PART II

<b>Further Actions</b>			
<b>Problem/barrier identified</b>	<b>Proposed actions to overcome problem/barrier</b>	<b>Responsibility</b>	<b>Target date</b>
Compliance with Human Rights duties	Check each Council report at clearance meeting to ensure that reports meet Human Rights duties	Legal Services Manager	May 2007